

23<sup>rd</sup> November 2018

Dear Parents

## **SCHOOL CLOSURE PROCEDURES**

### **SEVERE WEATHER**

**In the event that the school needs to close due to severe weather conditions the following procedures will come into operation**

- Mrs Underwood will contact staff, who will then will ring or email parents: information will also be on the Cumbria County Council website [http://www.cumbria.gov.uk/school\\_closures/](http://www.cumbria.gov.uk/school_closures/) .
- Unless you have been contacted assume the school is open.
- If you do come into school please make sure there is a member of staff on site before leaving your child.
- If school needs to close early then parents will be informed by phone prioritising on difficulty of the journey home.
- Let us ring you, please do not ring in as we only have one telephone line.
- If you feel you need to collect your child early to get them home safely just turn up but please make sure a member of staff knows you have taken your child(ren) home.
- We will endeavour to keep the path from the gate to the front entrance clear and gritted. Please ensure that if you do come into school that you stay within the areas which have been gritted.

**We will endeavour to keep the school open. Assume it is unless you hear otherwise. Announcements will also be made on BBC Radio Cumbria and Smooth Lake District.**

Please can parents also ensure that their children have appropriate clothing for the weather? Many thanks.

Yours sincerely

*Rachel Underwood*